

Volunteer Driver



<i>Overview of role</i>	Volunteer drivers take patients undergoing cancer treatment from their homes to the hospital and back home after their appointments have finished, using their own car. This service is specific to patients receiving chemotherapy treatment and radiotherapy in some locations. The service operates nationwide, from Monday to Friday, to and from selected hospitals and centres. Garda vetting is required for this role.
<i>Tasks involved in role</i>	<ul style="list-style-type: none"> ▪ Provide transport for cancer patients to and from their hospital treatments and appointments ▪ Be available to pick patients up from their appointments within 30 minutes of appointment ending. Treatment can take up to 4 – 6 hours or beyond, and drivers must remain flexible and available in case treatment times vary ▪ Drivers who live no more than 30 mins drive from the hospital can return home. All other volunteers will need to plan their days and be available to the patient when needed ▪ Engage with the Transport Service and respond to emails/ requests regarding your documentation and availability for the service. Please note, drivers are not paired up to a particular patient, and are encouraged to be flexible in the drives they choose to complete in terms of patient and/or hospital location and driving day ▪ Adhere to the boundaries of the service and follow the guidelines as outlined in the volunteer policies and procedures.
<i>Skills and Experience Needed</i>	<ul style="list-style-type: none"> ▪ Must hold a full driving licence ▪ Must have use of a mobile phone and an active email address ▪ Basic computer skills and access to a computer or web enabled device. This may include needing to use Google Maps to plan journeys, taking photos of receipts for expense claims or document uploads, and using Zoom for training ▪ Must be reliable and punctual with excellent communication skills ▪ Understand the need for confidentiality and comply with GDPR regulations ▪ Have a friendly, sensitive and respectful manner ▪ Be comfortable volunteering without direct supervision ▪ Be flexible and able to use their own initiative
<i>Time Commitment Needed</i>	A minimum of 2-3 drives per month for a period of 1 year. On the day of the drive, the volunteer must be available for the full day. Drives are likely to begin in early morning (from 7am)
<i>Location of Role</i>	Volunteer drivers will be driving patients to partner hospitals and centres within their local area.
<i>Training</i>	All volunteers will receive training on the Irish Cancer Society, communication skills and your role as a Volunteer Driver. Your training will consist of online modules and an online orientation workshop. Those who need additional support in using online tools or platforms for training will be supported.
<i>Expenses</i>	Volunteers will be reimbursed for fuel costs at 0.27 cent per kilometre (maximum limits apply annually); receipted road tolls and we offer €8 receipted towards lunch.

<i>Benefits</i>	Volunteer drivers provide an invaluable free support to cancer patients. Your contribution will relieve patients from having to organise transport for chemotherapy appointments. For many this is a vital service which helps ease their mind at a difficult time.
<i>Car requirements</i>	<ol style="list-style-type: none"> Our preference is for cars with 4 doors. This allows a client to choose if they want to sit in the front or back of the car. 2-seater cars are not accepted. 2-door cars with a minimum of 4 seats in total, while not the preference of the Transport Service, are accepted. Your car must be roadworthy Your car must have fully comprehensive insurance, and you must inform your insurance company of your voluntary driving activities A valid copy of your driving license, insurance certificate and NCT (if applicable) will be kept on file for the duration of your volunteer experience as a driver
<i>No Smoking Policy</i>	The Irish Cancer Society operates a no-smoking policy, and the volunteer must not smoke or vape on or near Society premises when volunteering for the Society, when on driving duty or when identifiable as an Irish Cancer Society volunteer.
<i>How to apply</i>	To apply for this role, complete the online application form for Volunteer Drivers. Applicants will be asked to undergo an interview, submit two reference checks, submit all necessary documentation and complete Garda vetting.