

Role Title	Volunteer Driver
<b>Overview of role</b>	Volunteer drivers transport patients from their homes to the hospital and return patients to their own homes after their appointments have finished. This service is specific to patients undergoing chemotherapy treatment and radiotherapy in some locations. The service operates from Monday to Friday, to and from selected hospitals and centres nationwide. Garda vetting is required for this role.
<b>Tasks involved in role</b>	<ul style="list-style-type: none"> <li>▪ Transport for cancer patients to and from their hospital treatments</li> <li>▪ Pick patients up from their appointments within 30 minutes of appointment ending. Patients can be 4 – 6 hours in treatment and drivers must remain flexible and available in case treatment times vary</li> <li>▪ Drivers who live no more than 30 mins away from the hospital can return home. All other volunteers will need to plan their days and be available to the patient when needed</li> <li>▪ Respond to email requests from the Patient Travel Team regarding your availability for drives that week. Please note, drivers are not matched to particular patients and have flexibility in the drives they choose to commit to each week in terms of hospital location and driving day</li> <li>▪ To follow the guidelines in all volunteer policies, procedures and forms</li> </ul>
<b>Skills and Experience Needed</b>	<ul style="list-style-type: none"> <li>▪ Must hold a full driving licence</li> <li>▪ Must have use of a mobile phone and an active email address</li> <li>▪ Basic computer skills and access to a computer or web enabled device</li> <li>▪ Must be reliable and punctual with excellent communication skills</li> <li>▪ Understand the need for confidentiality and not disclose information heard while on duty</li> <li>▪ Have a friendly, sensitive and respectful manner</li> <li>▪ Be comfortable volunteering without direct supervision</li> <li>▪ Be flexible and have the ability to use your own initiative</li> </ul>
<b>Time Commitment Needed</b>	A minimum of 2-3 drives per month for a period of 1 year. A full day's commitment for every drive on weekdays only. Drives are likely to begin in early morning (from 7am) and drivers must be available for the full day.
<b>Location of Role</b>	Volunteer drivers are located in all counties in Ireland and drive to partner hospitals and centres.
<b>Training</b>	All volunteers will receive training on the Irish Cancer Society, communication skills and your role as a Volunteer Driver. Your training will consist of online modules and an orientation workshop. Those who need additional support in using online tools or platforms for training will be supported.
<b>Expenses</b>	Volunteers will be reimbursed for fuel costs at 0.27 cent per kilometre up to the first 25,000km travelled; receipted road tolls and we offer €8 receipted towards lunch.
<b>Benefits</b>	Volunteer drivers provide an invaluable free support to cancer patients. This role will help relieve patients from having to organise transport for chemotherapy appointments. For many this is a vital service which helps ease their mind and your contribution is fundamental.
<b>Car requirements</b>	<ol style="list-style-type: none"> <li>1. Your vehicle type must be a car with front and back seats (2 seaters not accepted)</li> <li>2. Your car must be roadworthy</li> <li>3. Your car must be fully comprehensively insured and you must inform your insurance company of your voluntary driving</li> </ol>

	4. A valid copy of your driving license, insurance certificate and NCT (if applicable) to be provided for our records each year
<b>No Smoking Policy</b>	The Irish Cancer Society operates a no-smoking policy and the volunteer must not smoke on or near Society premises when volunteering for the Society, when on driving duty or when identifiable as an Irish Cancer Society volunteer.
<b>How to apply</b>	To apply for this role, complete the online application form for Volunteer Drivers. Applicants will be asked to undergo an interview, submit two reference checks all necessary documentation and complete garda vetting.